

HP HEALTH AND FAMILY WELFARE DEPARTMENT,
HAMIRPUR DISTRICT HAMIRPUR

No.HFW-HMR(Acctts/GMC))Tender/2016-17/-

Dated

TENDER NOTICE

Properly sealed tenders are invited for the Tender for supply of curtains,blinds, and wall paneling ceiling etc. for DrRKGMC Hamirpur, so as to reach in this office on or before 16 Feb 2018 up-to 1-00PM thereafter no tender shall be entertained. The offer will be opened on same day at 2-00PM in the presence of the prospective tenders who may wish to remain present.

Tender document containing specifications, conditions can be purchased from the office of the undersigned on any working day between 10AM to5PM upto 15 Feb ,2018 at the cost of Rs.250/-only which is non refundable. The tenders sent by post or courier will be entertained only if these are actually received by the specific date & time. The tender form can also be downloaded from Medical college website <http://www.rgmchamirpur.org/> and cost deposited at the time of submission of form.

The tender must be accompanied with an earnest amount Rs. 10000/-(**Rupees Ten Thousand only**) in the shape of **DD/ Banker Cheque** and payable to the Principal Dr. RKGMC Hamirpur(HP). Tenders without earnest money or short or not in form specified above will be rejected straightway.

In case any date mentioned above happens to be a next day will be considered as due date.

Principal Dr. Radhakrishan
Govt.Medical College,Hamirpur-HP

No. HFW-HMR(Acctts/GMC))Tender/2016-17/- Dated, Hamirpur 27/18 February,2018.
Copy forwarded for information and necessary action to: 12/5-18

'REGISTERED'

1. Director, Information & Public Relation Department Himachal Pradesh, Shimla- for wide publicity in the leading Hindi & English NEWS Papers before 31st Jan, 2018. It is requested that a copy of publication may please be supplied to this office for further action.
2. Director Medical Education & research ,HP, Shimla-171009.
3. Sh.Bhupesh,Incharge, Information & Technology (IT) Section,IGMC Shimla for information with the request to **upload the enclosed Tender Document on the website of Dr. Radhakrishnan Government Medical College, Hamirpur (<http://www.rgmchamirpur.org/>)** (HP) immediately.
4. Notice Boards Medical college Hamirpur .

Principal Dr. Radhakrishan
Govt.Medical College,Hamirpur-HP

TENDER DOCUMENT

M/S _____

Receipt No. _____

Date: - _____

FOR SUPPLY OF
Curtains,blinds, and wall panneling & Ceiling etc. in the o/o The
Principal Dr. RKGMC Hamirpur

LAST DATE
FOR RECEIPT OF BID
UPTO----- 1 PM-----ON----- 16th Feb 2018 .
BID OPENING ON
16 Th Feb 2018-----AT-----2:00 PM

Principal Dr. RKGMC,
Hamirpur-HP

TEL No. 01972-22223/222999

COST OF TENDER DOCUMENT

AT COUNTER RS. 250/-

BY POST RS. 300/-

Instructions alongwith Terms and Conditions:-

1. Tender must be enclosed in a properly sealed envelope addressed to Principal Dr. RKGMC, Hamirpur HP. The tender must contain both Technical as well as Financial bid in a separate envelope. The envelope must be super scribed as "Tenders for the supply of curtains, blinds, wall paneling & ceiling and can be submitted by post or personally in the o/o Principal Dr. RKGMC, Hamirpur on or before 16 Feb 2018 upto 1-00PM. For any query regarding tenders may contact Principal Dr. RKGMC, Hamirpur HP personally on phone No.01972-222223, 222999
2. The each & every page of tender document should be duly signed by tenderer.
3. All the columns of tender document shall be duly, properly and exhaustively filled in. The rates shall not be overwritten and in case of correction should be duly attested by the tenderer. Any omission in filling the column of rates may result in rejection of tender straightway and will not be considered under any circumstances.
4. Samples must be produced of all items quoted in the tender document on or before opening date.
5. Earnest money for Rs. 10000/- (Rs. Ten thousand only) in the shape of Demand Draft/Bankers Cheque and payable Principal Dr. RKGMC, Hamirpur -HP should be enclosed with the tender.
6. The tender must be accompanied with G.S.T No, Pan Card and Sales Tax clearance certificate of taxes upto 31 March of preceding year.
7. The rates quoted should be F.O.R. destination Principal Dr. RKGMC, Hamirpur - HP
8. GST/excise duty or other charges should be indicated separately otherwise rates will be deemed to be inclusive of such taxes and no future increase will be allowed.
9. The branded products with requisite quality standard and certification in India will be given preference and the tenderer will have to produce authorization certificate from manufacturer or all India distributor.
10. The bidder will submit following undertakings & documents duly attached with technical bid.
 - i. Undertaking on letter head that he will not try to gratify any person of the department.
 - ii. Undertaking on stamp paper that his firm has not been blacklisted by any HP state Govt. Deptt./Cetral Govt Deptt.
 - iii. Bench price for the items supplied in any Govt Deptt.
 - iv. Experience to supply the quoted items to HP state Govt. Office/ Central Govt/public sector undertakings etc.
 - v. Undertaking to the effect that the rates quoted are as per manufacturers rates and nowhere in India supplied the items at rates less than quoted rates.
11. All photocopies of documents attached with the tender should be duly attested from a Gazetted officer/self attested. The original catalogues etc, should be enclosed with bid
11. Inspection of premises of the firm may be carried out to ensure genuineness of the firm.
12. The tender shall be opened in the presence of tenderers or their authorized representatives.

13. The tenderers who do not fulfill the above mentioned conditions their tender will be straight way rejected.
14. The items should be covered under warranty clause for 3 years and AMC for 3 years
15. The financial bids of those bidders will only be opened whose technical bids recommended by technical committee. The rates should be quoted with requisite warranty period only. The L1 bidder will be decided on the basis of lowest of two components i.e. rates quoted for item and AMC charges.
16. The contract period of the tender is one year from the date of award of tender. In the event of tender being accepted the tender will be converted in to a contract and will be governed by the conditions of contract. The contract will last for one year but in the event of any breach of agreement at any time on the part of contractor, the contract can be terminated summarily by the Principal Dr. RKGMC, Hamirpur -HP or otherwise without assigning any reasons and without compensation to the contractor.
17. The contractor will supply nothing but genuine articles described in the schedule as per specifications. The articles will be of the good quality equal and answerable in every respect to the specifications given. The contractor will be answerable for all complaints as regards quality.
18. Performance security will be obtained from the successful tenderer on the award of contract @ 10% of the value of the contract, in the shape of FDR duly pledged, from a commercial Bank. The performance security shall remain valid for a period of 60 days from the date of completion of contract.
19. 100% payment will be released within 21 days against physical delivery of inspected/accepted articles duly sported with satisfactory inspection note and receipt of goods in good condition by consignee's site/destination.
20. The contractor must dispatch all the articles within 15 days of receipt of supply order.
21. The items supplied should be as per samples approved. The committee of this office will inspect all the items w.r.t specifications and quality standard as quoted in the tender.
22. Any dispute emerging from contract shall be subject to the jurisdiction of court at Hamirpur H.P. only

I/We hereby undertake to supply the goods/material at the quoted rates specified in the Schedule and with in the time specified in the conditions of the contract. The terms and conditions given in the contract will be binding upon me/us in the event of acceptance of my/our tender.

Read and accepted

Signature of tenderer

Annexure-B

CHECK List duly filled in to be attached with the Technical Bid

Sr.No	Particulars	
1.	Undertaking for Non gratification	Yes/No
2.	Non-blacklisting certificate on stamp paper	Yes/No
3.	Undertaking on letter head pad to the effect that rates quoted are as per manufacturer rates and items nowhere supplied less than quoted rates	Yes/No
4.	Undertaking for the supply of spare part	Yes/No
5.	Whether a list of institution/organizations where your firm has supplied this item recently, is attached alongwith satisfactory performance certificate from those institution/ organizations.	Yes/No
6.	Certificate of having satisfactory service arrangement and fully trained staff as per clause	Yes/No
7.	In case you are manufacturer, have you enclosed the certificate	Yes/No
8.	Whether the prices has been quoted on the prescribed proforma.	Yes/No
9.	Whether all the undertakings as required in the tender document are enclosed	Yes/No
10.	Whether EMD as asked has been attached	Yes/No
11.	Whether Tender Document duly signed by the authorized signatory attached	Yes/No
12.	Whether the technical specification/original catalogues of the material are Attached.	Yes/No

Authorized Signatory:

Name of the firm/bidder:

OFFICE OF THE Principal Dr. RKGMC, Hamirpur HP

S.NO. OF TENDER : _____

FILE NO. : _____

Name of the party in whose:

Favour the Tender form has

been issued _____

(SEAL OF THE OFFICER)

To

The Principal Dr. RKGMC,

HP Hamirpur-HP

Dear Sir,

1. I am / we are hereby submit our tender for the _____
2. I/We am/are enclosing herewith the FDR. No..... dated..... For Rs.10000/- drawn in favour of the Principal Dr. RKGMC, Hamirpur-HP" towards EMD. (TENDERS NOT ACCOMPANIED WITH EMD/BID SECURITY ALONGWITH THE TECHNOCOMMERCIAL BID SHALL BE SUMMARILY REJECTED).
3. I /We have gone through all terms and conditions of the tender documents before submitting the same.
4. I/We hereby agree to all the terms and conditions, stipulated by the Principal Dr. RKGMC, Hamirpur HP, in this connection including demonstration, delivery, installation and warranty and penalty etc. Quotations for each group are being submitted under separate covers, and sheets and shall be considered on their face value.
5. I/We have noted that overwritten entries shall be deleted unless duly cut & re-written and initialed.
6. Tenders are duly signed (No thumb impression should be affixed).
7. I/We undertake to sign the contract/ agreement, if required, within 7 days from the date of issue of the letter of acceptance, failing which our/my security money deposited may be forfeited and our/my name may be removed from the list of suppliers at Principal Dr. RKGMC, Hamirpur HP

NOTE: ALL TERMS AND CONDITIONS SUCH AS TAXES etc, HAS BEEN INDICATED IN THE QUOTATIONS FAILING WHICH IT WILL BE PRESUMED THAT ALL THE RATES ARE INCLUSIVE OF ALL TAXES AND OTHER TERMS AND CONDITIONS ARE ALSO AS PER YOUR REQUIREMENTS.

Yours faithfully,

Signature of Tenderer(s) full Address

WITNESS _____

WITNESS _____

WITNESS _____

To be enclosed with Techno-Commercial Bid

ANNEXURE-E

BIDDER PARTICULARS

Bidder Serial Number Allotted on Tender Document: _____

1. Name of the Bidder :
2. Address of the Bidder :
3. Name of the Manufacturer (s) :
4. Address(es) of the Manufacturer :
5. Name and address of the person :

To whom all references shall be made regarding this tender inquiry.

Telephone :

Telex :

Fax :

e-mail address :

Witness :

Signature

Name

Address

Designation

Company

Date

Company Seal

PRICE BID PROFORMA

ANNEXURE-E

Sr.No	Name of item	Price quoted
1.	Cost of item. (Manufacturer/model/ make etc be specified) including all accessories as required in the technical specification with 3 yrs warranty	
2.	Taxes/Duties :	
	i) Custom Duties	
	ii) GST/VAT	
	iii) Service Tax	
	iv) Others(Pl. specify)	
4.	AMC (after 3 years warranty)	
	1st y ear	
	2nd year	
	3rd year	

It is certified that the cost of items shown above, has included all taxes/duties etc. and nothing above shall be charged over and above this cost.