OFFICE OF PRINCIPAL DR. RADHAKRISHNAN GOVERNMENT MEDICAL COLLEGE & HOSPITAL, HAMIRPUR (HF)
No. HFW/HMR/DR.RKGMC/BUILD/VENDING CONRNER/2023 23158-6/ Dated 2411212024
Website: https://www.rgmchamirpur.org/ Email: principal.hamirpur@gov.in

TENDER NOTICE

Tender in two bid system in sealed envelope is hereby invited by the Principal, Dr. RKGMC Hamirpur (HP) from the interested vendors/firms on monthly rent basis Vending Corner near Administrative Block, Dr. RKGMC Hamirpur to provide Beverages & Eatable items. The tender document can be obtained from the office of the undersigned on any working day from 26.12.2024 to 15.01.2025 up to 04:00PM as per schedule in the table given below or by downloading the same from college website http://www.rgmchamirpur.org/ after the publication of tender. Those who wish to download the tender document should enclose tender fee as prescribed in the table below through bank draft along with bidding document and EMD drawn in favour of Principal, Dr. RKGMC Hamirpur (HP) payable at Hamirpur.

Sr. No	Nos. of Booth	Cost of Tender document	EMD	Date of start of Sale of Tender document		of of	Last date of submission of Tender	Date & time of opening of Tender
f.	ONE VENDING CORNER FOR PROVIDING OF BEVERAGES & EATABLE ITEMS	Rs.1000/-	Rs.25,000/-	26.12.2024	15.01.2025 up to 04:00PM		15.01.2025 up to 05:00PM	16.01.2025 at 11:30 A.M

In case any date mentioned above happens to be a holiday next day will be considered as due

Principal,

Dr. RKGMC Hamirpur (HP)

Endst.No. As above/HMR/2023-23158-6/ Copy for information and necessary action to:-

date.

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Dated, Hamirpur 2411212024

- The Director, Medical Education & Research, HP Shimla-09.
- The Director, Information and Public Relations, Himachal Pradesh, Shimla-02 with the request to publish the Tender Notice at least three leading newspapers.
- 3. The Information & Technology Administrator (IT) Section, IGMC-Shimla. He is requested to upload the Tender Document on the website of this Medical College at the earliest.

4. Notice Boards Medical College, Hamirpur

Principal,

Dr. RKGMC Hamirpur (HP)

OFFICE OF THE PRINCIPAL

DR. RADHAKRISHNAN GOVERNMENT MEDICAL COLLEGE & HOSPITAL, HAMIRPUR (HP) Phone Number 01972-222999

TENDER DOCUMENT

Tender Form sold to:

M/S

TENDER TO RUN VENDING CORNER FOR PROVIDING OF BEVERAGES & EATABLE ITEMS AT DR. RADHAKRISHNAN GOVERNMENT MEDICAL COLLEGE, HAMIRPUR (HP).

Receipt No		The state of the s
Date: -		
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TERMS AND CONDITIONS

1. SCOPE OF WORK:-

- 1.1. The college shall provide space 10 X 12 Sq. feet near Administrative Block, Dr. RKGNIC Hamirpur for construction of pre-fabricated removable booth which will be set up by the successful bidder with minimum damage to land underneath at his own cost within 15 days of award letter.
- 1.2. The successful bidder will provide branded Beverages & Eatable items as per Annexure-I in Vending Corner in the premises of Dr. RKGMC Hamirpur (HP) on monthly rent basis.
- 1.3. The minimum rent of pre-fabricated booth of Vending Corner will be assessed by HP PWD.
- 1.4. The Successful bidder will sell Beverages & Eatable items of best Branded Products.
- 1.5. The Vending Corner shall remain opened 24x7 hours.
- 1.6. The successful bidder will install fire-extinguisher of appropriate capacity in proportion spaciousness of booth.

2. RESPONSIBILITY & INSTURCTIONS TO THE BIDDER.

- 2.1 The bidder must submit bids in two sealed envelopes separately i.e. the Tender form duly signed on every page along with all the required documents in one envelope (Envelope-A) super-scribed as Technical Bid and second envelope (Envelope-B) super-scribed as Financial bid and both the envelopes A & B shall be put in single envelope super-scribed as Tender for Vending Corner.
- 2.2 The Booth Vendor will bear all the expenses for running the shop and Dr.RKGMC Hamirpur shall not in any manner be responsible for any damage caused due to incidents like theft, burn, fire, electric shock or bear any compensation for damage or injury caused to its workmen during discharging their duty.
- 2.3 The Booth Vendor will not be allowed to use the booth allotted by Dr.RKGMC Hamirpur for any other purpose or business and if found to be used for other purpose, the contract shall be terminated immediately.
- 2.4 The persons associated with selling specified items will be required to undergo periodical medical check-up to rule out the possibilities of communicable disease /infectious diseases and if anybody found suffering from such diseases has to be kept out of engagement till he/she is fully recovered. Annual medical certificate of fitness is to be deposited in the office of Principal, Dr. RKGMC Hamirpur (HP).
- 2.5 All the documents should be self-attested by the bidders and proper paging should be marked.

2.6 The booth vendor is expected to maintain a courteous demeanor towards students, staff, authorities and general public. The vendor must refrain from engaging in or permitting gambling, drinking or any unlawful and antisocial activities in or found participating in such activities, their contract will be terminated immediately.

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- 2.7 The College & Hospital Campus is a "NO SMOKING ZONE" hence sale and use of tobacco is prohibited "No Smoking Zone "sign must be displayed prominently.
- 2.8 The Substandard eatable items will be prohibited. If any substandard eatable items are found, it will be destroyed immediately by Committee framed by Principal and no compensation/claim will be given.
- 2.9 The authorized Govt. Agencies will have the liberty of taking samples for Chemical analysis to ensure quality as per provisions of the Acts/Rules. The quality assurance of product items shall be done by periodically sampling by the Institution. The vendor will be held fully responsible for any violations of the provisions of the Act and its associated rules.
- 2.10 There will be cleanliness in and around the booth. The Booth vendor, his workers and representatives shall comply with all instructions given by the Principal, Dr. RKGNIC Hamirpur (HP) or his representative whether in writing or verbally.
- 2.11 The Booth vendor, his servants and representatives shall wear proper uniform. No employee under the legal age, as defined by Labor Laws shall be permitted to work at the booth.
- 2.12 The booth vendor shall ensure to dispose off Bio Medical Waste as well as ordinary Waste, if any at his own cost/level in an eco-friendly manner.
- 2.13 The Booth vendor will be responsible to pay minimum wages as notified by the state Govt. to his/her employees engaged in the booth through RTGS/NEFT. Also he/she will maintain accurate record of the emoluments provided to his/her employees.
- 2.14 In case of breach of the contract, Principal, Dr. RKGMC Hamirpur (HP) may forfeit the performance security money without assigning any notice to the tenderer.
- 2.15 The Dr.RKGMC Hamirpur reserves the right to cancel the Tender at any stage of Tender process without assigning any reason thereof.
- 2.16 The Booth vendor /bidder will pay the rent assessed by HP PWD on monthly basis to this office in advance before 5th of every month. The vendor will pay six month rent n advance as a security fee.
- 2.17 The vendor will be liable to pay all other rent, rate & taxes payable under GST/service Act/ VAT/ income tax or any tax imposed by the government from time to time.
- 2.18 The successful bidder Booth Vender will have to sign an agreement with Estate Officer, Dr.RKGMC Hamirpur as per HP Shops and Commercial Establishment Act on non-judicial paper of Rs. 100/- for fulfilling the terms & conditions of shop.

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- 2.19 The successful bidder Vendor shall have to install electricity and water meter in the allotted pre-fabricated Vending Corner at his own cost & his/her name and he will pay all periodical bills himself.
- 2.20 The booth vendor shall be responsible for adhering to all statutory requirements.

3. ELIGIBILITY CRITERIA

Following documents are required for Technical qualification of Bids.

- i) The bidder should be bonafide Himachali.
- ii) He should attach Permanent Residential document proof (Local /Permanent) either of Voter card/ Aadhaar card/Ration card
- The booth holder should submit undertaking that he is not blacklisted from any Gov. Institution on Rs.100 Stamp paper.
- iv) The Booth holder should submit declaration that there is no ongoing police case/vigilance inquiry against him/ his Partner and he/she has never been convicted or punished by any Court of Law Rs.100 Stamp paper.
- The Bidder must have a minimum of two years of experience providing booth services in any government or private educational institution, with documentation attested by the head of the respective institution.
- vi) The total turnover of the bidder should be minimum Rs.20 lakh or more for the last two financial years continuously.

4. SELECTION CRITERIA

- The Bidders have to quote rates for sealed pack items and machine made eatables as per attached proforma.
- ii) For Packed/sealed items, the bidders will quote for maximum retail price and price after discount.
- iii) The lowest Bidder will be selected on the basis of total cost of all items quoted.
- iv) In case of tie, the L-1 bidder will be selected on the basis of Lottery/ Toss.

5. EARNEST MONEY DEPOSIT (EMD)

- 5.1 An EMD of Rs.25,000/- (Rs. Twenty five thousand only) in the form of FDR in the name of Principal, Dr. RKGMC Hamirpur HP) should be enclosed with the bid and should be valid till 180 days from the last date of submission of the bid.
- 5.2 The EMD of unsuccessful bidders will be returned to them without any interest, after the award of the tender to successful bidder. The EMD of the successful vendor will be returned without any interest, after receipt of performance security as per the terms of contract.

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5.3 The EMD of a bidder may be forfeited without prejudice to other rights of the vendor, if the bidder withdraws or amends its tender or impairs or derogates from the Tender in any respect within the period of validity of its tender or if it comes to notice that the information/ documents furnished in its tender are incorrect, false, misleading or forged. In addition to the aforesaid grounds, the successful bidder, EMD will also be forfeited without prejudice to other rights of vendor, if he/she fails to furnish performance security within the specified period.

6. PERIOD OF CONTRACT AND RENEWAL OF CONTRACT:

- 6.1 The contract, if awarded will be initially for three years from the date of award of contract which can be extended for another two years subject to continuous satisfactory performance. In no case extension will be granted further after total 05 years and a new tender will be floated.
- 6.2 The successful bidder will provide an affidavit that he will vacate the space within fifteen days after completion of awarded contract period or on receiving orders from Principal, Dr.RKGMC Hamirpur if in any case and due to any reasons the contract terminates before end of contract.
- 6.3 The rent assessed by the HP PWD authorities will be fixed in the form of FDR in the name of Principal, Dr. RKGMC, Hamirpur HP for initial one year. Subsequently, the rent will be subject to an annual increase of 10%.

7. TERMINATION OF CONTRACT

7.1 On the recommendation of the Committee, the Principal, Dr. RKGMC Hamirpur (HP) reserves the right to terminate the contract in the event of repeated non-compliance with the terms & conditions of the tender.

8. Performance Security

- 8.1 The Successful bidder (booth vendor) shall deposit six month rent in advance as a performance security in the shape of fixed deposit issued by a Nationalized Bank in favour of Principal, Dr. RKGMC Hamirpur (HP). This shall be submitted within 15 days (minimum) of receiving of letter for Award of Contract, failing which the EMD may be forfeited and the contract may be cancelled.
- 8.2 If the booth vendor/ contractor violate any of the terms & conditions of contract, the Performance Security shall be liable for forfeiture, wholly or partly, as decided by the Authority and the contract may also be cancelled.
- 8.3 The Authority will release the Performance Security without any interest to the firm/contractor on successful completion of contractual obligations.

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9. PENALTIES

- 9.1 The vendor selected for selling the Beverages & eatables items, will be required to maintain highest level of cleanliness and standard of hygiene in the booth. A penalty of Rs.500/- per occasion shall be imposed for each instance of non-compliance.
- 9.2 The Vending Corner holder should keep daily needs items neat & clean. If at any point the booth/ its premises are found to be unclean, the booth holder shall be held responsible and penalty of Rs.100/- per occasion shall be imposed.
- 9.3 The Vending Corner holder will not be allowed to use the booth allotted by the College for any other purpose or business, if found used for other purpose shall be liable for pena ty of Rs. 500/- per occasion & even lead to termination of contract.
- 9.4 There shall be no compromise on the quality of daily needs items provided by the dealers and if any such incidence or product adulteration is found, Rs.100/- per occasion penalty including black listing the firm, and action shall be taken under provisions of Prevention of Food Adulteration Act and non-compliance of the provisions of the Act may lead even to termination of the contract.
- 9.5 The rent of the booth will have to be paid by the 5th of every month in advance, in case of holiday, on the next working day, failing which penalty @ Rs.500/- per day shall be imposed for delayed period.
- 9.6 The successful bidder will display, prominently the list showing rates of each items at cash counter on (4'x3') board. In the event of violation of this condition, penalty @ Rs.500/- at a time shall be imposed and the appliances will be confiscated.
- 9.7 The Successful Bidder will sell only those items which are mentioned in the tender. In ary case any violation found then penalty @ 1000 each item will be levied. Further, if any item is to be added on the demand of MBBS Students/ Staff members the prior permission will be mandatory from the committee as approved by the Principal, Dr. RKGMC Hamirpur.

10.ARBITRATION

10.1 Any difference(s) or disputes(s) which may arise will be settled by the Principal, Dr. RKGMC Hamirpur (HP) and if the need arises, the case will be referred to the Director Medical Education & Research, HP Shimla for final adjudication.

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Principal,

Dr. RKGMC Hamirpur (HP)

Annexure-I ITEMS REQUIRED FOR VENDING CORNER ADJOINING TO THE ADMINISTRATIVE BLOCK OF Dr. RKGMC HAMIRPUR

Sr. Name of items Brand No. Beverages 1. Hot Tea 150ml by espresso machine Nescafe/Nestle/Bru 2. Milk (flavored) 250ml Tetra pack /Cane/Bottle Amul/verka/Mother dairy/Nestle 3. Hot Coffee 150ml by espresso machine Nescafe/Nestle/Bru Hot Coffee 250ml by espresso machine Nescafe/Nestle/Bru 5. Coffee-Café latte 150ml by espresso machine Nescafe/Nestle/Bru Coffee-Café latte 250ml by espresso machine 6. Nescafe/Nestle/Bru Coffee-Café Mocha 150ml by espresso machine Nescafe/Nestle/Bru 8. Coffee-Café Mocha 250ml by espresso machine Nescafe/Nestle/Bru Coffee-Capuccino 150ml by espresso machine Nescafe/Nestle/Bru 10. Coffee-Capuccino 250ml by espresso machine Nescafe/Nestle/Bru 11. Coffee-Americano 150ml by espresso machine Nescafe/Nestle/Bru 12. Coffee-Americano 250ml by espresso machine Nescafe/Nestle/Bru 13. Cold coffee 250ml Tetra pack /Cane/Bottle Nescafe/Nestle/Bru 14. Ice Tea-250ml by espresso machine Nescafe/Nestle/Bru 15. Hot Lemon Tea-150ml by espresso machine Nescafe/Lipton/Nestle Hot Lemon Tea-150ml by espresso machine 16. Nescafe/Lipton/Nestle 17. Hot Green Tea-150ml by espresso machine Nescafe/Lipton/Nestle 18. Banana Shake-250ml Tetra pack /Cane/Bottle Real/Tropicana/Storea/Hershey 19. Mango Shake-250ml Tetra pack /Cane/Bottle Real/Tropicana/Storea/Hershey 20 Strawberry Shake-250ml Tetra pack /Cane/Bottle Nestle/Amul/Hursehy 21. Protein Shake-250ml Tetra pack /Cane/Bottle Nestle/Amul/Hursehy Chocolate Shake-250ml Tetra pack /Cane/Bottle Nestle/Amul/Hursehy 23. Oreo Shake-250ml Tetra pack /Cane/Bottle Nestle/Amul/Hursehy Mix Fruit Juice-180ml Tetra pack /Cane/Bottle 24. Tropicana/Real/Paperboard/minute maid 25. Orange Juice-180ml Tetra pack /Cane/Bottle Real/Paperboard/minute maid 26. Pine apple Juice-200ml Tetra pack /Cane/Bottle Real/Paperboard/minute maid 27. Pomegranate Juice-250ml Tetra pack /Cane/Bottle Real/Paperboard/minute maid 28. Packaged Drinking Water1000mlTetra pack /Cane/Bottle Bisleri/Aquafina/kinley 29. Cold Chocholate-250 Tetra pack /Cane/Bottle Nestle/Lipton/Amul 30. Hot Chocholate-150 Tetra pack /Cane/Bottle Nestle/Lipton/Amul Hot Chocholate-250 Tetra pack /Cane/Bottle 31 Nestle/Lipton/Amul **Eatables** Cuppa Noodles Nestle/ Top Ramen/Knoor Pasta-Red Sauce Nestle /Yeppi/Del Mnote 3. Pasta-White Sauce Nestle /Yeppi/ Del Mnote 4 Sandwich-veg-Standard/Jumbo size

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DECLARATION

(On letter head/Plain Paper)

1. I,	
Daughter of Shri	Proprietor / D.
/Director /Authorized Signatory of	Proprietor / Partner
competent to sign this declaration and tender.	am

- 2. I have carefully read and understood all the terms and conditions of the tender and hereby convey my acceptance of the same.
- 3. The information/documents furnished along with the above applicable are true and authentic to the best of my knowledge and belief. I/ we, am / are well aware of the fact that furnishing of any false information / fabricated document would lead to rejection of my tender at any stage liabilities towards prosecution under appropriate law.

Signature

Date: Full Name:

Place: Company's Seal/Firm/Vendor/Individuals

N.B: The above declaration, duly signed and sealed by the authorized signatory of the company/firm/vendor/individual should be enclosed with Technical bid of tender.

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I. CHECKLIST OF DOCUMENTS TO BE SUBMITTED WITH THETENDER

Conform the enclosure of all the below documents without which bidder may not be eligible to participate in the Tender.

Sr. No.		Description	Detail	Page	
1.	Nan	ne of contractor/bidder/Firm/Vendor/Individual	Yes/No		
2.		Local address	Yes/No		
	(B)	Permanent address along with proof (Please mention telephone No./ Email, fax no. and attach copy of Ration Card/Aadhaar Card/Voter ID).	Yes/No		
3.	Phot	co copy of Self Attested copy of PAN Card.	Yes/No		
4.	Self attested copy of Bonafide Himachali Yes/No Yes/No				
5.	Cost	Yes/No			
6.	EMD	of Tender Document Rs.1000/- (Rupees One thousand only) in the form of FDR/Bank Draft Rs.20,000/- (Rs. Twenty thousand duly pledged in the name of Principal Dr. RKGMC Hamirpur, HP.	Yes/No		
		Date of issue			
		Issuing bank			
		Bank Draft No.			
7.	An ur (On a	ndertaking that the Tenderer/bidder has never been blacklisted. ffidavit of Rs.100/- and duly notarized)	Yes/No		
8.	An undertaking that there is no ongoing police case / vigilance Yes/No enquiry/criminal case against the Tenderer/bidder or his Partners / proprietor and he/she has never been convicted or punished by any Hon'ble Court of law.(On affidavit of Rs.100/- and duly notarized)				
9.	Exper booth institu	ience certificate not less than a total of three year to provide /Vending Corner services in any government/ private te.(duly attested by the Head of the Institute)	Yes/No		
10.	for the	tal turnover of the bidder should be minimum Rs.20 lakh or more last two financial years duly certified by the Charted Accountant.			
11.	Under notariz	taking regarding vacation of space on affidavit of Rs.100/- and duly	es/No		

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UNDERTAKING

(On affidavit of Rs.100/-)

I/ We hereby agree to abide by all terms & conditions laid down in Tender.

- 1. This is to certify that I /We before signing this bid have read fully understood all the terms & conditions and instructions contained therein and ourselves to abide by the said terms and conditions of the adherence to the provisions of the prevention of food Adulteration act (PFA), Food Safety and Standard Act along with the rules laid there-in.
- 2. I/ We shall deploy physically & mentally fit personnel.
- 3. I/ We undertake that I/ We have gone through all the tender document line by line & agree to abide by all terms & conditions laid under tender document.
- The rates quoted by me are valid and binding upon me for the entire period of contract and it is certified that rates quoted are the lowest quoted for any other institution/hospital in India.
- I /We give the rights to the Principal, Dr. RKGMC Hamirpur to forfeit the Security money in case of violation of any term and condition of the Expression of Interest by me.
- 6. There is no vigilance / CBI case or court case pending against the firm.
- 7. I shall be vacating any space at my expense that may be provided to me by the College/hospital authority to carry out the job or otherwise, before I put the last bill of the contract period for payment.

Date

Signature of the tenderer

Place

Full Name with designation with seal

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17. 18. 16. 13. 12. 10. 9. 00 7 6 5 4 Mango Shake-250ml Tetra pack /Cane/Bottle Banana Shake-250ml Tetra pack /Cane/Bottle Milk (flavored) 250ml Tetra pack /Cane/Bottle Hot Green Tea-150ml by espresso machine Hot Lemon Tea-150ml by espresso machine Hot Lemon Tea-150ml by espresso machine Ice Tea-250ml by espresso machine Cold coffee 250ml Tetra pack /Cane/Bottle Coffee-Americano 250ml by espresso machine Coffee-Americano 150ml by espresso machine Coffee-Capuccino 250ml by espresso machine Coffee-Capuccino 150ml by espresso machine Coffee-Café Mocha 250ml by espresso machine Coffee-Café Mocha 150ml by espresso machine Coffee-Café latte 250ml by espresso machine Coffee-Café latte 150ml by espresso machine Hot Coffee 250ml by espresso machine Hot Coffee 150ml by espresso machine Hot Tea 150ml by espresso machine Name of items Real/Tropicana/Storca/Hershey Real/Tropicana/Storea/Hershey Amul/verka/Motherdairy/Nestle Nescafe/Lipton/Nestle Nescafe/Lipton/Nestle Nescafe/Lipton/Nestle Nescafe/Nestle/Bru Brand Nescafe/Nestle/Bru Financial Bid Performa 1 1 1 1 1 1 1 ! 1 -1 Maximum Retail Price 1 1 self-made items Rates quoted for 1 1 1 1 1 Rate after discount I 1

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ich-veg-	Eatables 1. Patties Patties Potato		 Orange Juice-180ml Tetra pack /Cane/Bottle Pine apple Juice-200ml Tetra pack /Cane/Bottle Pomegranate Juice-250ml Tetra pack /Cane/Bottle 	 20. Strawberry Shake-250ml Tetra pack /Cane/Bottle 21. Protein Shake-250ml Tetra pack /Cane/Bottle 22. Chocolate Shake-250ml Tetra pack /Cane/Bottle 23. Oreo Shake-250ml Tetra pack /Cane/Bottle 24. Mix Fruit Juice-180ml Tetra pack /Cane/Bottle
Nestle/ Top Ramen/Knoor Nestle /Yeppi/Del Mnote Nestle /Yeppi/ Del Mnote Standard/Jumbo size	Nestle/Lipton/Amul	Real/Paperboard/minute maid Bisleri/Aquafina/kinley Nestle/Lipton/Amul	Real/Paperboard/minute maid Real/Paperboard/minute maid	Nestle/Amul/Hursehy Nestle/Amul/Hursehy Nestle/Amul/Hursehy Tropicana/Real/Paperhoand/min