

**OFFICE OF THE PRINCIPAL, DR. RADHAKRISHNAN GOVERNMENT MEDICAL COLLEGE,  
HAMIRPUR (HP)**

No. HFW-HMR/Dr RKGMC/SS/ Magazine/2023-14259-61 Dated, Hamirpur the 14/09/2023

**LIMITED TENDER NOTICE**

Sealed limited tenders are invited for the printing of Magazine for Dr. Radhakrishnan Government Medical College, Hamirpur, so as to reach in this office on or before 20/09/2023 up-to **1.00PM**, thereafter no tender shall be entertained. The tender will be opened on same day at **3-00PM** in the presence of the prospective tenderers who may wish to remain present.

Tender document containing specifications and terms & conditions can be purchased from the office of the undersigned on any working day between 10AM to 4.00PM upto 19/09/2023 at the cost of Rs.100/-only which is non-refundable. The tenders sent by post or courier will be entertained only, if these are actually received by the specific date & time.

The tender must be accompanied with an earnest amount **Rs.1000/- (Rupees One Thousand only) in the shape of DD/Banker Cheque and payable to the Principal Dr. RKGMC Hamirpur**. Tender without earnest money or short or not in form specified above will be rejected straightway.

In case any date mentioned above happens to be holiday, the next working day will be considered as the due date.



Principal,  
Dr. RKGMC, Hamirpur-HP

No. HFW-HMR/Dr RKGMC(SSec)/ Magazine /2023-14259-61 Dated, Hamirpur 14/09/2023  
Copy forwarded for information and necessary action to:-

1. The Director Medical Education & Research, Himachal Pradesh, Shimla- 171009.
2. All the vendors dealing in the field in Hamirpur through email or by post whose address available in this office. List enclosed.
3. Notice Boards Medical college, Hamirpur and also scanned copy to be uploaded on College website.



Principal,  
Dr. RKGMC, Hamirpur-HP

**DR. RADHAKRISHNAN GOVERNMENT MEDICAL COLLEGE,**  
**HAMIRPUR (HP).**

**No.HFW-HMR/Dr RKGMC/SS/ Magazine/2023-**

**Dated**

**LIMITED TENDER DOCUMENT**

M/S \_\_\_\_\_  
\_\_\_\_\_

Receipt No. \_\_\_\_\_

Date: - \_\_\_\_\_

**FOR THE PRINTING OF Magazine FOR DR. RKGMC-HAMIRPUR\***

**LAST DATE FOR RECEIPT OF BID  
UPTO 4.00 PM ON 19/09/2023  
BID OPENING ON 20/09/ 2023 AT 3:00 PM**


**Principal,  
Dr. RKGMC, Hamirpur-HP**

TEL No. 01972-222999

**COST OF TENDER DOCUMENT**

**AT COUNTER Rs.100/-**

**BY POST Rs. 150/**

  
\_\_\_\_\_



**Instructions alongwith Terms and Conditions:-**

Page-2

1. Tender must be enclosed in a properly sealed envelope addressed to the Principal Dr. RKGMC, Hamirpur HP. The tenders not received as per prescribed procedure will be rejected straightway. The envelope must be superscribed as "Tenders for the printing of Magazine and can be submitted by post or personally in the o/o Principal Dr. RKGMC, Hamirpur on or before 20/09/2023 upto 16.00PM. For any query regarding tenderer may contact Principal, Dr.RKGMC, Hamirpur, HP personally on phone No.01972-222999.
2. Each & every page of tender document should be duly signed by the tenderer otherwise tender will be rejected straightway.
3. All the columns of tender document shall be duly, properly and exhaustively filled in. The rates shall not be overwritten and in case of correction should be duly attested by the tenderer. Any omission in filling the column of rates may result in rejection of tender straightway and will not be considered under any circumstances.
4. Samples must be produced of all items quoted in the tender document on opening date.
5. Earnest money for Rs. 1000/- (Rs. One thousand only) in the shape of FDR duly pledged in the name of Principal, Dr. RKGMC, Hamirpur-HP should be enclosed with the tender.
6. The firm should be duly registered in Himachal Pradesh. The tender must be accompanied with G.S.T Number, Income tax clearance certificate, Pan Card and Sales Tax clearance certificate of taxes upto 31 March of preceding year.
7. The rates quoted should be F.O.R. destination Principal Dr. RKGMC, Hamirpur-HP
8. GST/excise duty or other charges should be indicated separately otherwise rates will be deemed to be inclusive of such taxes and no future increase will be allowed.
9. The standard products with requisite quality standard and certification in India will be given preference and the tenderer will have to produce authorization certificate from manufacturer or all India distributor. The bidder will submit following undertakings & documents duly attached with technical bid.
  - i. Undertaking that he will not try to gratify any person of the department.
  - ii. Undertaking that his firm has not been blacklisted by any HP state Govt. Deptt. /Central Govt Deptt.
  - iii. Bench price for the items supplied in any Govt. Deptt.
  - iv. Experience to supply the quoted items to HP state Govt. Office/ Central Govt/public sector undertakings etc.
  - v. Undertaking to the effect that the rates quoted are as per prevailing market rates and nowhere in HP/India supplied the items at rates less than quoted rates.
10. All photocopies of documents attached with the tender should be duly self-attested. The original catalogues/samples etc., should be enclosed with bid
11. Inspection of premises of the firm may be carried out to ensure genuineness of the firm.
12. The tender shall be opened in the presence of tenderers or their authorized representatives.
13. The tenderers who do not fulfill the above mentioned conditions, their tender will be straight way rejected.



14. The financial bids of those bidders will only be opened whose technical bids are recommended by technical committee. The L1 bidder will be decided on the basis of lowest rates quoted.
15. The samples of printing of Magazine can be inspected on any working day (10 am to 5 pm) from the office of the undersigned.
16. The contract period of the tender is one year from the date of award of tender the contract can be terminated summarily by the Principal, Dr. RKGMC, Hamirpur-HP or otherwise without assigning any reasons and without compensation to the contractor.
17. The contractor will supply nothing but genuine articles described in the schedule as per specifications. The articles will be of the good quality equal and answerable in every respect to the specifications given. The contractor will be answerable for all complaints as regards quality.
18. 100% payment will be released within 21 days against physical delivery of inspected/accepted articles duly sported with satisfactory inspection note and receipt of goods in good condition by consignee's site/destination.
19. The contractor must supply Magazine within 15 days of receipt of supply order.
20. The items supplied should be as per samples approved. The committee of this office will inspect all the items w.r.t specifications and quality standard as quoted in the tender.
21. Any dispute emerging from contract shall be subject to the jurisdiction of court at Hamirpur H.P. only.

I/We hereby undertake to supply the goods/material at the quoted rates specified in the schedule and within the time specified in the conditions of the contract. The terms and conditions given in the contract will be binding upon me/us in the event of acceptance of my/our tender.

Read and accepted

Signature of tenderer





Annexure-A

**CHECK List duly filled in to be attached with the Technical Bid**

Sr.No	Particulars	Yes/No
1.	Undertaking for Non gratification	
2.	Non-blacklisting certificate	
3.	Undertaking to the effect that rates quoted are as prevailing market rates and items has been nowhere supplied less than quoted rates	
4.	Whether a list of institution/organizations where your firm has supplied this item recently, is attached alongwith satisfactory performance certificate from those institution/organizations.	
5.	Whether the prices has been quoted on the prescribed proforma.	
6.	Whether all the undertakings as required in the tender document are enclosed	
7.	Whether EMD as asked has been attached	
8.	Whether Tender Document duly signed by the authorized signatory attached	

Authorized Signatory:  
Name of the firm/bidder:



**Annexure -B**

**To be enclosed with Techno-Commercial Bid**

**BIDDER PARTICULARS**

Bidder Serial Number Allotted on Tender Document: \_\_\_\_\_

1. Name of the Bidder

:

2. Address of the Bidder

:

3. Name of the Manufacturer (s)

:

4. Address(es) of the Manufacturer

:

5. Name and address of the person

:

To whom all references shall be made regarding this  
tender inquiry.

Telephone

:

Telex

:

Fax

:

e-mail address

:

Witness :

Signature

Name

Address

Designation

Company

Date

Company Seal



## ANNEXURE-C

**PRICE BID PROFORMA for LIBRARY STATIONERY PRINTING**

Sr. No.	Name of Item	Cost price of item	Detail of Taxes			Total price quoted of item quoted
			GST	Service tax	Other(s) tax, if any	
1.	Magazine 136 pages inside Multicolor on Art paper 42 Black and White pages 90 Title 4 pages with Laminated on 270 GSM coloured and black & white pages on 130 GSM.					

It is certified that the cost of items shown above, has included all taxes/duties etc. and nothing above shall be charged over and above this cost.

Authorized Signatory:  
Name of the firm/bidder:

