

TENDER DOCUMENT

Tender Form sold to:

M/S _____

Receipt No. _____

Date: - _____

FOR SUPPLY OF INSTRUMENTS/EQUIPMENTS REQUIRED FOR DEPARTMENT OF OBSTETRICS AND
GYNAECOLOGY DR. RKGMC-HAMIRPUR (HP)

LAST DATE FOR RECEIPT OF BID	UPTO 5:00PM ON 14/06/2021
Tender/ Bid OPENING DATE	15/06/2021 AT 2:30 PM

**PRINCIPAL,
Dr. RKGMC, Hamirpur-HP**

TEL No. 01972-222999

COST OF TENDER DOCUMENT

AT COUNTER Rs.500/-

BY POST Rs.600/-

Instructions along with Terms and Conditions:-

1. Tender must be enclosed in a properly sealed envelope addressed to the Principal Dr. RKGMC, Hamirpur HP. The tender must contain both Technical as well as Financial bid in a separate envelope. The envelope must be superscribed as "Tenders for the supply of **INSTRUMENTS/EQUIPEMENTS FOR DEPARTMENT OF OBSTETRICS AND GYNAECOLOGY**" and can be submitted by post or personally in the o/o Principal, Dr. RKGMC, Hamirpur on or before 14/06/2021 upto 5:00PM. For any query regarding tenderer may contact Principal, Dr.RKGMC, Hamirpur, HP, personally on phone No.01972-222999.
2. **The cost of download tender form should be enclosed in shape of DD payable in favour of Principal, Dr.RKGMC Hamirpur along with submission of tender document, if tender cost is not attached by the prospective bidder, the tender will be rejected straightway.**
3. The each & every page of tender document should be duly signed by tenderer.
4. All the columns of tender document shall be duly, properly and exhaustively filled in. The rates shall not be overwritten and in case of correction should be duly attested by the tenderer. In case bidder is not quoting the rates for some items, the word "Not quoted" should be clearly mentioned in the particular columns and no column should remain left blank. Any omission in filling of the column of rates may result in rejection of tender straightway and will not be considered under any circumstances.
5. Samples must be produced of all items quoted in the tender document on or before opening date of tender.
6. Earnest money for Rs. 25,000/- (Rs.Twenty five Thousand only) in the shape of DD/FDR in the name of Principal, Dr.RKGMC, Hamirpur-HP should be enclosed with the tender.
7. **The tender must be accompanied with G.S.T No, Pan Card, Income Tax Return last three years and Sales Tax clearance certificate of taxes upto 31 March of preceding year.**
8. The rates quoted should be F.O.R. destination Principal Dr. RKGMC, Hamirpur-HP
9. GST/excise duty or other charges should be indicated separately otherwise rates will be deemed to be inclusive of such taxes and no future increase will be allowed. The committee will also consider/compare the rates such items with same specification available on the GeM portal.
10. The branded products with requisite quality standard and certification in India will be given preference and the tenderer will have to produce authorization certificate from manufacturer or all India distributor.
11. The bidder will submit following undertakings & documents duly attached with technical bid.
 - i. Undertaking on firms letter head that he will not try to gratify any person of the department.
 - ii. Undertaking on stamp paper that his firm has not been blacklisted by any HP state Govt. Deptt./Central Govt Deptt.
 - iii. Bench price for the items supplied in any Govt. Deptt.
 - iv. Experience to supply the quoted items to HP state Govt. Office/ Central Govt/public sector undertakings etc.
 - v. Undertaking to the effect that the rates quoted are as per manufacturers rates and nowhere in India supplied the items at rates less than the quoted rates.

11. All photocopies of documents attached with the tender should be duly attested from a Gazetted officer/self-attested. The original catalogues etc., should be enclosed with bid along with the compliance sheets for each item. The index of the bid should give description of items quoted.
12. Inspection of premises of the firm may be carried out to ensure genuineness of the firm.
13. The tender shall be opened in the presence of tenderers or their authorized representatives.
14. The tenderers who do not fulfill the above mentioned conditions their tender will be rejected straight way.
15. The financial bids of those bidders will only be opened whose technical bids recommended by technical committee. The rates should be quoted inclusive of all taxes or with GST/ other taxes duly described.
16. **The contract period of the tender is one year from the date of award of tender or till the finalization of next tender.** In the event of tender being accepted the tender will be converted in to a contract and will be governed by the conditions of contract. The contract will last for one year but in the event of any breach of agreement at any time on the part of contractor, the contract can be terminated summarily by the Principal, Dr. RKGMC, Hamirpur-HP or otherwise without assigning any reasons and without compensation to the contractor.
17. The contractor will supply nothing but genuine articles described in the schedule as per specifications. The articles will be of the good quality equal and answerable in every respect to the specifications given. The contractor will be answerable for all complaints as regards quality.
18. Performance security will be obtained from the successful tenderer on the award of contract @ 10% of the value of the contract, in the shape of FDR duly pledged, from a commercial Bank. The performance security shall remain valid for a period of 60 days from the date of completion of contract.
19. 100% payment will be released within 21days against physical delivery of inspected/accepted articles duly sported with satisfactory inspection note and receipt of goods in good condition by consignee's site/destination.
20. The contractor must dispatch all the articles within 15 days of receipt of supply order. Part and parcel supply of items/instruments will not be acceptable.
21. The items supplied should be as per samples approved. The committee of this office will inspect all the items w.r.t specifications and quality standard as quoted in the tender.
22. **The venders have to show the demonstration of any machinery/item on the demand of Technical Committee.**
23. Any dispute emerging from contract shall be subject to the jurisdiction of court at Hamirpur H.P. only.
24. Principal, Dr. RKGMC Hamirpur (HP) holds the right to cancel the tender at any stage without assigning any reason.

I/We hereby undertake to supply the goods/material at the quoted rates specified in the Schedule and within the time specified in the conditions of the contract. The terms and conditions given in the contract will be binding upon me/us in the event of acceptance of my/our tender.

Read & accepted

Signature of tenderer

**SPECIFICATION/LIST OF INSTRUMENTS/EQUIPMENTS REQUIRED FOR
DEPTT.OF OBSTETRICS AND GYNAECOLOGY, DR.RKGMHC HAMIRPUR (HP)**

1. DELIVERY SETS- 3 SETS CONTAINING-

- Kocher's forceps-6,
- Episiotomy scissor-3
- Needle holder Hegar Mayo (Tc tipped)-14-15 cm & 19-21cm-3 each
- Dissecting toothed forceps- 14-16cm-3
- Dissecting toothed forceps- 19-21 cm-3
- Umbilical cord cutting scissor-3
- Sponge holder- 24-26 cm- 6
- Double bladed Sim's speculum small, medium and large sized- 3 each
- Stainless steel tray with lid around 24×12×6cm- 3

2. CAESAREAN SECTION SETS- 2 SETS CONTAINING-

Sr. No.	Instrument/ Specification	Quantity
1	Sponge holding forceps: 24-26cm	4
2	Knife with handle scalpel: -Number 3 -Number 4	2 2
3	Spencer Wells artery forceps: Curved 14-16 cm	12
4	Operating scissors with (Tc) cutting edges: -Mayo stille curved scissors 16-18 cm -Metzenbaum dissecting scissors 19-21 cm	2 2
5	Ligature cutting scissors: 15-18 cms	2
6	Allis tissue grasping forceps (Atraumatic): 19-21 cms	12
7	Doyen's Reractor: 24-26 cm -Blade 6-7x8-9 cm -Blade 4.5-5.5x8-9 cm	2 2
8	Morris Reractor blade 6-7x 8-9 cm: 22-24 cm long	2
9	Babcock grasping forceps: 19-21 cm	4
10	Green Armytage hemostatic forceps	4
11	Dissecting forceps plain: -14-16 cm -19-23 cm	2 2
12	Dissecting forceps toothed: -14-16 cm -19-23 cm	2 2
13	Needle holder Hegar Mayo: -14-16 cms -19-21 cms	2 2
14	Towel clips (Backhau's): 12-14cm	12
15	Kidney tray 25x14x4 cm	2
16	Mayo safety pin	2

3.MTP SETS- 2 SETS CONTAINING-

S. No.	Instruments/ Specification	Quantity
1	Instrument SS tray 25x30 cm	2
2	Sponge holding forceps 24-26 cm	4
3	Sim's Speculum Small Medium	2 2
4	Sim's Uterine Depressor double ended 24-26 cm	2
5	Teale Uterine volsellum forceps 24-26 cm	2
6	Uterine sound curved malleable 29-30 cm	2
7	Hegar's dilator double ended- set of 8-10, upto 16 mm	2
8	Uterine curette (blunt and sharp ends) 26-29 cm 8x5 10x7 14x9	2 2 2
9	Ovum forceps 24-26cm 6mm 8mm 10mm	2 2 2
10	Vant Uterine Polyp forceps 23-25 cm	2
11	Female metal catheter: No. 14 No. 12	2 2

4.ABDOMINAL HYSTERECTOMY SET - 2 SETS CONTAINING-

Sr. No.	Instrument/ Specification	Quantity
1	Sponge holding forceps: 24-26 cm	4
2	Knife with handle scalpel: -Number 3 -Number 4	2 2
3	Spencer Well's artery forceps: Curved 14-16 cm	12
4	Operating scissors with (Tc) cutting edges: Mayo stille curved scissors: -16-18 cm -14-15 cm Metzenbaum dissecting scissors -14-15 cm -19-21 cm	 2 2 2 2
5	Allis tissue grasping forceps (Atraumatic) -14-16 cm -19-21 cm	4 12
6	Lane Tissue Forceps: 18-20 cm	4
7	Balfour standard self retaining abdominal retractor	2

8	Doyen's retractor 24-26 cm: -Blade 6-7 x 8-9 cm -Blade 4.5-5.5 x 8-9 cm	2 2
9	Morris retractor 22-24 cms: blade 6-7x 5-6 cm	2
10	Landon retractor blade 8-9 x 2-2.5 cm: 19-21 cm long	4
11	Heaneys hysterectomy clamps: Double tooth curved 19-21 cm	8
12	Kochers hysterectomy clamps straight: 19-21 cm	4
13	Pean (Rochester) straight hemostatic forceps: 19-21 cm	4
14	Babcock grasping forceps: 19-21 cm	4
15	Mixer right angled forceps: 22-26 cm	2
16	Dissecting forceps plain -14-16 cm -19-23 cm	2 2
17	Needle holder (Tc tipped) -Hegar Mayo 19-21 cm -Hegar Mayo 14-16 cm -Bozemann/Wertheim 23-25 cm	2 2 2
18	Towel clips (Backhaus's): 12-14 cm	12
19	Sims bivalve speculum: -medium -large	2 2
20	Mayo safety pin	2
21	Kidney tray 25x14x4 cm	2

5. EXPLORATORY LAPAROTOMY SET- 1 SET CONTAINING-

S. No.	Instrument/ Spcification	Quantity
1	Sponge holding forceps: 24-26cm	2
2	Knife with handle scapel: -Number 3 -Number 4	1 1
3	Spencer well's artery forceps: 14- 16 cm -Curved -Straight	4 2
4	Operating scissors with (Tc) cutting edges: -Mayo stille curved scissors 16-18cm -Merzenbaum dissecting scissors 19-21cms	1 1
5	Ligature cutting scissors: 15-18 cm	1
6	Pean (rechester) Hemostatic forceps straight: 19-21 cm	2
7	Lane tissue forceps: 18-20 cms	2
8	Allis tissue grasping forceps: -19-21 cms -14-16 cms	6 4
9	Doyen's Retractor: 24-26 cm -Blade 6-7x8-9 cm -Blade 4.5-5.5x8-9 cm	1 1
10	Morris Retractor blade 6-7x8-9 cm: 22-24 cm long	1

11	Abdominal Spatula: malleable: 30-32 cm	1
12	Deaver retractor set: 30-32 cm	
	-Blade 25mm	1
	-Blade 38mm	1
	-Blade 50mm	1
13	Heaneys hysterectomy clamps: curved double toothed 19-21 cm	4
14	Pean (Rochester) straight hemostatic forceps: 19-21 cm	2
15	Mixter right angled forceps: 22-26cms	1
16	Babcock grasping forceps: 19-21 cm	2
17	Somers uterine holding forceps: 22.5-24.5 cm	1
18	Myoma Screw, T handle: 15-16cms	1
19	Dissecting forceps plain: -14-16 cm -19-21 cm	1 1
20	Dissecting forceps toothed: -14-16 cm -19-21 cm	1 1
21	Needle holder, Hegar Mayo (Tc tipped): -14-15 cm -19-21 cm	1 1
22	Towel clips (Backhau's): 12-14 cm	6
23	Mayo safety pin, with head	1
24	Kidney tray 25x14x4 cm	1

6. RESUSCITATION TRAY- 1 SET CONTAINING-

- Laryngoscope- Adult (Macintosh blade)
- Paediatric-miller blade
- Ambu bag (adult and paediatrics sizes including for preterm & full term newborns also, no. 0 & 1)

7. FOETAL DOPPLER- 03

- It should be having following properties:
 - High resolution colour display
 - Portable
 - Rechargeable battery operated
 - Built in sound system
 - Digital and graphic display of FHR
 - Continuous working of more than 5 hours after full recharge
 - Timer for repeat FHR record during labour
 - Size less than 150x100x50mm and weight between 250-350g
 - Probe should be water proof.
 - Warranty minimum 3 years.
 - Option for record and playback of FHR should be there.

8. Suction machine: Quantity Required- 03**Technical specifications:-**

- It should have maintenance free piston/ cylinder technology with should be heat resistant with high-tech material for long lasting dependable operations.
- It should have two autoclavable PSU (Polysulfone) jars of 3 liters with a change switch from one
- It should be noiseless and vibration free.
- It should have high flow of at least sixty liters per minute with -95kPa (-713mmHg).
- It should have provision of variable flow rate of 40L/50L/60L.
- It should have a large vacuum gauge in kPa and mmHg with easy to turn membrane vacuum regulator to set precise vacuum levels.
- It should also have a foot on/ off switch for hands free operation.
- It should have sleek design and sleek trolley with antistatic castors with brakes.
- It should be made with high quality housing material.
- It should be CE (European) and FDA (American) approved.
- It should have battery backup of minimum one hour.

Signature of Tenderer/Bidder

Annexure-A**CHECK List duly filled in to be attached with the Technical Bid**

Sr.No	Particulars	
1.	Undertaking for Non-gratification	Yes/No
2.	Non-blacklisting certificate on stamp paper	Yes/No
3.	Undertaking on letter head pad to the effect that rates quoted are as per manufacturer rates and items nowhere supplied less than quoted rates	Yes/No
4.	Whether a list of institution/organizations where your firm has supplied this item recently, is attached alongwith satisfactory performance certificate from those institution/organizations.	Yes/No
5.	Certificate of having satisfactory service arrangement and fully trained staff as per clause	Yes/No
6.	In case you are manufacturer, have you enclosed the certificate	Yes/No
7.	Whether the prices has been quoted on the prescribed proforma.	Yes/No
8.	Whether all the undertakings as required in the tender document are enclosed	Yes/No
9.	Whether EMD as asked has been attached	Yes/No
10.	Whether Tender Document duly signed by the authorized signatory attached	Yes/No
11.	Whether the technical specification/original catalogues of the material are Attached.	Yes/No

Authorized Signatory:

Name of the firm/bidder:

Annexure -B**To be enclosed with Techno-Commercial Bid**

BIDDER PARTICULARS

Bidder Serial Number Allotted on Tender Document: _____

1. Name of the Bidder :
2. Address of the Bidder :
3. Name of the Manufacturer (s) :
4. Address(es) of the Manufacturer :
5. Name and address of the person :

To whom all references shall be made regarding this tender inquiry.
Telephone :

Telex :

Fax :

e-mail address :

Witness :

Signature

Name

Address

Designation

Company

Date

Company Seal

