

TENDER DOCUMENT

Tender Form sold to:

M/S _____

Receipt No. _____

Date: - _____

**FOR SUPPLY OF ITEMS FOR DEPARTMENT OF FORENSIC MEDICINE
DR. RKGMC-HAMIRPUR (HP)**

LAST DATE FOR RECEIPT OF BID	UPTO 05:00 PM ON 08/08/2022
BID OPENING DATE	10/08/ 2022 AT 11:30F/N

**Principal,
Dr. RKGMC, Hamirpur-HP**

TEL No. 01972-222999

COST OF TENDER DOCUMENT

AT COUNTER RS.500/-

BY POST RS. 600/-

Instructions alongwith Terms and Conditions:-

1. Tender must be enclosed in a properly sealed envelope addressed to the Principal Dr. RKGMC, Hamirpur HP. **The tender must contain both Technical as well as Financial bid in a separate envelope.** The envelope must be superscribed as **“Tenders for the supply of Machinery & Equipments/ items for Department of Forensic Medicine”** and can be submitted by post or personally in the o/o Principal, Dr. RKGMC, Hamirpur on or before **08/08/2022 upto 05:00PM**. For any query regarding tenderer may contact Principal, Dr. RKGMC, Hamirpur, HP, personally on phone No.01972-222999.
2. The each & every page of tender document should be duly signed by tenderer.
3. All the columns of tender document shall be duly, properly and exhaustively filled in. The rates shall not be overwritten and in case of correction should be duly attested by the tenderer. In case bidder is not quoting the rates for some items, the word “Not quoted” should be clearly mentioned in the particular columns and no column should remain left blank. Any omission in filling of the column of rates may result in rejection of tender straightway and will not be considered under any circumstances.
4. **Bidders have to produce sample of all the items when and as desired by the Technical Committee.**
5. Earnest money for **Rs. 25000/- (Rupees Twenty five Thousand only) in the shape of FDR in the name of Principal, Dr.RKGMC, Hamirpur-HP** should be enclosed with the tender.
6. **The tender must be accompanied with G.S.T No, Pan Card, Income Tax Return last three years and Sales Tax clearance certificate of taxes upto 31 March of preceding year.**
7. The rates quoted should be F.O.R. destination Principal Dr. RKGMC, Hamirpur-HP
8. GST/excise duty or other charges should be indicated separately otherwise rates will be deemed to be inclusive of such taxes and no future increase will be allowed.
9. The branded products with requisite quality standard and certification will be given preference and the tenderer will have to produce authorization certificate from manufacturer or all India distributor.
10. The bidder will submit following undertakings & documents duly attached with technical bid.
 - i. Undertaking on firms letter head that he will not try to gratify any person of the department.
 - ii. Undertaking on stamp paper that his firm has not been blacklisted by any HP state Govt. Deptt./Central Govt Deptt.
 - iii. Bench price for the items supplied in any Govt. Deptt.
 - iv. Experience to supply the quoted items to HP state Govt. Office/ Central Govt/public sector undertakings etc.
 - v. Undertaking to the effect that the rates quoted are as per manufacturers rates and nowhere in India supplied the items at rates less than the quoted rates.
11. All photocopies of documents attached with the tender should be duly attested from a Gazetted officer/self-attested. **The original catalogues etc., should be enclosed with bid along with the compliance sheets for each item.** The index of the bid should give description of items quoted.
12. Inspection of premises of the firm may be carried out to ensure genuineness of the firm.
13. The tender shall be opened in the presence of tenderers or their authorized representatives.

14. The tenderers who do not fulfill the above mentioned conditions their tender will be straight way rejected.
15. The financial bids of those bidders will only be opened whose technical bids recommended by technical committee. The rates should be quoted inclusive of all taxes or with GST/ other taxes duly described.
16. The contract period of the tender is one year from the date of award of tender or till the finalization of next tender. In the event of tender being accepted the tender will be converted in to a contract and will be governed by the conditions of contract. The contract will last for one year but in the event of any breach of agreement at any time on the part of contractor, the contract can be terminated summarily by the Principal, Dr. RKGMC, Hamirpur-HP or otherwise without assigning any reasons and without compensation to the contractor.
17. The contractor will supply nothing but genuine articles described in the schedule as per specifications. The articles will be of the good quality equal and answerable in every respect to the specifications given. The contractor will be answerable for all complaints as regards quality.
18. Performance security will be obtained from the successful tenderer on the award of contract @ 10% of the value of the contract, in the shape of FDR duly pledged, from a commercial Bank. The performance security shall remain valid for a period of 60 days from the date of completion of contract.
19. 100% payment will be released within 21 days against physical delivery of inspected/accepted articles duly sported with satisfactory inspection note and receipt of goods in good condition by consignee's site/destination.
20. The contractor must dispatch all the articles within 15 days of receipt of supply order.
21. The items supplied should be as per samples approved. The committee of this office will inspect all the items w.r.t specifications and quality standard as quoted in the tender.
22. Any dispute emerging from contract shall be subject to the jurisdiction of court at Hamirpur H.P. only.
23. Principal, Dr. RKGMC Hamirpur (HP) holds the right to cancel the tender at any stage without assigning any reason.

I/We hereby undertake to supply the goods/material at the quoted rates specified in the Schedule and within the time specified in the conditions of the contract. The terms and conditions given in the contract will be binding upon me/us in the event of acceptance of my/our tender.

Read and accepted

Signature of tenderer

SEPCIFICATIONS OF ITEMS/ARTICLES REQUIRED FOR DEPARTMENT FORENSIC MEDICINE DR.RKGMHC HAMIRPUR (HP)

Sr. No.	Name of Items	Specification	Qty
1.	Suction Machine ¼ hp motor code : MDI 201	M.S. cabinet epoxy powder with SS top. Fitted with ¼ HP electric motor with oil immersed vacuum pump. 2 X 1500 ml glass graduate suction jars with rubber lids. Vacuum gauge. Vacuum controvalve overflow cut off device. Power indicator and patient suction tubing mounted on 2 X 100mm dia rubber wheels.	01
2	Needle holder 6"	Stainless steel instrument	10
3	B.P. handle	Stainless steel instrument	10
4	Syringe Needle destroyer electric deluxe	Dual electrode hard and sharp blade.	03
5	Intestinal clamp	Stainless steel instrument.	02
6	Stethoscope clinical.	Littmann stetho/microtone or any other reputed company	05
7	B.P. apparatus	BP apparatus with good quality calf and cloth.	05
8	Devers abdominal retractor	Stainless steel instrument	01
9	Hymenoscope	Stainless steel instrument,	01
10	Colposcope	Stainless steel instrument	01
11	TORCH	Rechargeable of a reputed company	02
12	Baby weighing machines	Baby weighing scale with pan up to 10kg capacity	01
13	Digital baby weighing scale	LCD display with pan up to 2.5kg	01
14	Organ weighing machine	<ul style="list-style-type: none"> . Digital display . Platform size 350 mm x350mm approx. . SS 304 grade construction . Complete SS platform for easy cleaning and anti-staining. . Maximum of 15 kg . . Accuracy 2gms. . Rechargeable battery backup provided for usage in power failure. . Tare function provided. . Imported Load cells for enduring performance. 	01
15	Temperature meter	Chemical Thermometer with 0 to 50 degree Celsius reading and about 25-30 cm in length	01
16	Head rest	Polyurethane head rest, must be able to support neck while dissection	02
17	Body skin stitch stapler	Of a reputed company	01
18	Accessories with autopsy table:	<ul style="list-style-type: none"> • ACCESSORIES WITH AUTOPSY TABLE: • One external electric geyser of standard make of capacity 25lt. for water heating. • Polyurethane dissecting board of size 2ft. x 1.5 ft. x ¾ inch grained surface and white in colour. 	01
19	Autopsy Saw	<ul style="list-style-type: none"> • Oscillating Autopsy saw with dust collector. • Strong motor at least 13,000RPM • Power 230 volts 50 Hz AC. • Light weight, efficient, durable, • High speed oscillation 1200-21000 OPM. • Speed control facility to adjust the speed of saw blade. • Include 2 deep cutting blades & 10 sector and segment blades operation. 	01

		<ul style="list-style-type: none"> • Hand piece with safety flange permitted firm grip and stay cool. • Set of screw wrench for exchange of saw blade . • Motor is provided with long service cord with plug. • Motor and hand piece is integrated • Suction performance : 1.380 watts. • Air flow rate : 571/ min • Vacuum : 235 mbar • Main supply:230 volt, 50 Hz • Container volume : 35 litre • Noise level 63 db • Weight 9.5kg 	
20	Set of Weapons	Various weapon for teaching injuries –nature and weapons –dangerous etc.	01 set (100no. weapons)
21	Set of Models	Various models of injuries, identification, asphyxia deaths, sexual jurisprudence	01
22	Set of charts	Various charts of identification, toxicology	01
23	Set of poisons	Various common poisons	01 set (100 no)
24	Dissection set	<ol style="list-style-type: none"> 1. Bowel scissor 2. Amputation Saw 30cm, 9 cm blade- SS heavy duty. 3. Hammer- one end with striking surface and other end Bifida and helps in extraction of nails 4. Blown pipe . 5. Post mortem Knife. 6. Brain knife – 35 cm, 81/2 cm blade. 7. Scalpel 141/2cm, 31/2 cm blade. 8. Chisel 20 cm 9. Forceps- i) Dissection ii) Plain 10. Cartilage Knife 27 cm, 5 ½ cm blade 11. Roll of tough thread for stitching 12. Gastric Lavage Tube with mouth cage , funnel, the end of tube have side holes. 	01

Annexure-A**CHECK List duly filled in to be attached with the Technical Bid**

Sr. No	Particulars	
1.	Undertaking for Non gratification	Yes/No
2.	Non-blacklisting certificate on stamp paper	Yes/No
3.	Undertaking on letter head pad to the effect that rates quoted are as per manufacturer rates and items nowhere supplied less than quoted rates	Yes/No
4.	Whether a list of institution/organizations where your firm has supplied this item recently, is attached alongwith satisfactory performance certificate from those institution/ organizations.	Yes/No
5.	Certificate of having satisfactory service arrangement and fully trained staff as per clause	Yes/No
6.	In case you are manufacturer, have you enclosed the certificate	Yes/No
7.	Whether the prices has been quoted on the prescribed proforma.	Yes/No
8.	Whether all the undertakings as required in the tender document are enclosed	Yes/No
9.	Whether EMD as asked has been attached	Yes/No
10.	Whether Tender Document duly signed by the authorized signatory attached	Yes/No
11.	Whether the technical specification/original catalogues of the material are Attached.	Yes/No

Authorized Signatory:

Name of the firm/bidder:

Annexure -B**To be enclosed with Techno-Commercial Bid**

BIDDER PARTICULARS

Bidder Serial Number Allotted on Tender Document: _____

1. Name of the Bidder :
2. Address of the Bidder :
3. Name of the Manufacturer (s) :
4. Address(es) of the Manufacturer :
5. Name and address of the person :

To whom all references shall be made regarding this tender inquiry.

Telephone :

Telex :

Fax :

e-mail address :

Witness :

Signature
Name
Address
Designation
Company
Date
Company Seal

