

TENDER DOCUMENT

Tender Form sold to:

M/S _____

Receipt No. _____

Date: - _____

FOR SUPPLY of reagents for ERBA Elite 580 (Advance 5 part Different Hematology Analyzer) in Department of Pathology, DR. RKGMC-HAMIRPUR

LAST DATE FOR RECEIPT OF BID	UPTO 5:00PM ON 27/01/2022
Tender/ Bid OPENING DATE	28/01/2022 at 12:30PM

**Principal,
Dr. RKGMC, Hamirpur-HP**

TEL No. 01972-222999

COST OF TENDER DOCUMENT

AT COUNTER Rs.500/-

BY POST Rs.600/-

Instructions alongwith Terms and Conditions:-

1. Tender must be enclosed in a properly sealed envelope addressed to the Principal Dr. RKGMC, Hamirpur HP. The tender must contain both **Technical as well as Financial bid in a separate envelope**. The envelope must be superscribed as “Tenders for the supply of **Reagents for ERBA Elite 580 (Advance 5 part Different Hematology Analyzer) in Department of Pathology, DR. RKGMC-HAMIRPUR**” and can be submitted by post or personally in the o/o Principal, Dr. RKGMC, Hamirpur on or before 27/01/2022 upto 5:00PM. For any query regarding tenderer may contact Principal, Dr.RKGMC, Hamirpur, HP, personally on phone No.01972-222999.
2. The each & every page of tender document should be duly signed by tenderer.
3. All the columns of tender document shall be duly, properly and exhaustively filled in. The rates shall not be overwritten and in case of correction should be duly attested by the tenderer. In case bidder is not quoting the rates for some items, the word “Not quoted” should be clearly mentioned in the particular columns and no column should remain left blank. Any omission in filling of the column of rates may result in rejection of tender straightway and will not be considered under any circumstances.
4. Samples must be produced of all items quoted in the tender document on or before opening date of tender.
5. Earnest money for Rs. 5,000/- (Rs. Five Thousand only) in the shape of FDR in the name of Principal, Dr.RKGMC, Hamirpur-HP should be enclosed with the tender.
6. **The tender must be accompanied with G.S.T No, Pan Card, Income Tax Return last three years and Sales Tax clearance certificate of taxes upto 31 March of preceding year.**
7. The rates quoted should be F.O.R. destination Principal Dr. RKGMC, Hamirpur-HP
8. GST/excise duty or other charges should be indicated separately otherwise rates will be deemed to be inclusive of such taxes and no future increase will be allowed. The committee will also consider/compare the rates such items with same specification available on the GeM portal.
9. The branded products with requisite quality standard and certification in India will be given preference and the tenderer will have to produce authorization certificate from manufacturer or all India distributor.
10. The bidder will submit following undertakings & documents duly attached with technical bid.
 - i. Undertaking on firms letter head that he will not try to gratify any person of the department.
 - ii. Undertaking on stamp paper that his firm has not been blacklisted by any HP state Govt. Deptt./Central Govt Deptt.
 - iii. Bench price for the items supplied in any Govt. Deptt.
 - iv. Copy of authorization certificate of M/S Transasia Bio Medical Ltd.
 - v. Experience to supply the quoted items to HP state Govt. Office/ Central Govt/public sector undertakings etc.
 - vi. Undertaking to the effect that the rates quoted are as per manufacturers rates and nowhere in India supplied the items at rates less than the quoted rates.
11. All photocopies of documents attached with the tender should be duly attested from a Gazetted officer/self-attested. The original catalogues etc., should be enclosed with bid along with the compliance sheets for each item. The index of the bid should give description of items quoted.
12. Inspection of premises of the firm may be carried out to ensure genuineness of the firm.
13. The tender shall be opened in the presence of tenderers or their authorized representatives.
14. The tenderers who do not fulfill the above mentioned conditions their tender will be rejected straight way.
15. The financial bids of those bidders will only be opened whose technical bids recommended by technical committee. The rates should be quoted inclusive of all taxes or with GST/ other taxes duly described.
16. **The firm selected as L1 will have to enter into an agreement of rate contract on this behalf for supply of reagents for three years. The rate contract/ agreement can be further extended for three years on mutual basis between purchaser & supplier.**
17. The contract period of the tender is three years from the date of award of tender or till the finalization of next tender. In the event of tender being accepted the tender will be converted in to a contract and will be governed by the conditions of contract. The contract will last for one year but in the event of any

breach of agreement at any time on the part of contractor, the contract can be terminated summarily by the Principal, Dr. RKGMC, Hamirpur-HP or otherwise without assigning any reasons and without compensation to the contractor.

18. The contractor will supply nothing but genuine articles described in the schedule as per specifications. The articles will be of the good quality equal and answerable in every respect to the specifications given. The contractor will be answerable for all complaints as regards quality.
19. Performance security will be obtained from the successful tenderer on the award of contract @ 10% of the value of the contract, in the shape of FDR duly pledged, from a commercial Bank. The performance security shall remain valid for a period of 60 days from the date of completion of contract.
20. 100% payment will be released within 21days against physical delivery of inspected/accepted articles duly sported with satisfactory inspection note and receipt of goods in good condition by consignee's site/destination.
21. The contractor must dispatch all the articles within 15 days of receipt of supply order.
22. The items supplied should be as per samples approved. The committee of this office will inspect all the items w.r.t specifications and quality standard as quoted in the tender.
23. The venders have to show the demonstration of any machinery/item on the demand of Technical Committee.
24. Any dispute emerging from contract shall be subject to the jurisdiction of court at Hamirpur H.P. only.
25. Principal, Dr. RKGMC Hamirpur (HP) holds the right to cancel the tender at any stage without assigning any reason.

I/We hereby undertake to supply the goods/material at the quoted rates specified in the Schedule and within the time specified in the conditions of the contract. The terms and conditions given in the contract will be binding upon me/us in the event of acceptance of my/our tender.

Read and accepted

Signature of tenderer

Specification for items required in the Department of Pathology, Dr.RKGMC & Hospital Hamirpur (HP)

Technical Specification of Reagents for five part different Hematology Analyzer (Model ERBA Elite 580)

Sr. No.	Name of Product	Pack Size
1.	Elite 580 Dil	20 Lts.
2.	Elite 580 Lyse I	3x500 ml
3.	Elite 580 Lyse II	3x500ml
4.	Elite 580 Lyse III	3x1000ml
5.	Elite H Clean	4x50ml
6.	Elite 580 Control (L.N.H.)	3x3ml
7.	Elite 580 Calibrator	1x3 ml

Note:- The rates of the above Reagents will be fix initially for three years, after three years the rates will be revised on mutual consent, if required.

Annexure-A**CHECK List duly filled in to be attached with the Technical Bid**

Sr.No	Particulars	
1.	Undertaking for Non gratification	Yes/No
2.	Non-blacklisting certificate on stamp paper	Yes/No
3.	Undertaking on letter head pad to the effect that rates quoted are as per manufacturer rates and items nowhere supplied less than quoted rates	Yes/No
4.	Whether a list of institution/organizations where your firm has supplied this item recently, is attached alongwith satisfactory performance certificate from those institution/ organizations.	Yes/No
5.	Certificate of having satisfactory service arrangement and fully trained staff as per clause	Yes/No
6.	In case you are manufacturer, have you enclosed the certificate	Yes/No
7.	Whether the prices has been quoted on the prescribed proforma.	Yes/No
8.	Whether all the undertakings as required in the tender document are enclosed	Yes/No
9.	Whether EMD as asked has been attached	Yes/No
10.	Whether Tender Document duly signed by the authorized signatory attached	Yes/No
11.	Whether the technical specification/original catalogues of the material are Attached.	Yes/No

Authorized Signatory:

Name of the firm/bidder:

Annexure -B**To be enclosed with Techno-Commercial Bid**

BIDDER PARTICULARS

Bidder Serial Number Allotted on Tender Document: _____

1. Name of the Bidder :
2. Address of the Bidder :
3. Name of the Manufacturer (s) :
4. Address(es) of the Manufacturer :
5. Name and address of the person :

To whom all references shall be made regarding this tender inquiry.
Telephone :

Telex :

Fax :

e-mail address :

Witness :

Signature
Name
Address
Designation
Company
Date
Company Seal

ANNEXURE-C

PRICE BID PROFORMA

Sr.No	Name of item	Qty.	Cost item	Taxes/Duties		Total
				GST	Other taxes	

It is certified that the cost of items shown above, has included all taxes/duties etc. and nothing above shall be charged over and above this cost.

(Signature of authorized person)

(Name of Company/ firm/authorized dealer)