

TENDER DOCUMENT

Tender Form sold to:

M/S _____

Receipt No. _____

Date: - _____

**FOR SUPPLY OF MACHINERY & EQUIPMENTS FOR DEPARTMENT OF ANESTHESIA
DR. RKGMC-HAMIRPUR (HP)**

LAST DATE FOR RECEIPT OF BID	UPTO 05:00 PM ON 28/02/2022
BID OPENING DATE	02/03/2022 AT 02:30 PM

Principal**Dr. RKGMC, Hamirpur-HP**

TEL No. 01972-222999

COST OF TENDER DOCUMENT

AT COUNTER Rs. 500/-

BY POST Rs.600/-

Instructions alongwith Terms and Conditions:-

1. Tender must be enclosed in a properly sealed envelope addressed to the Principal Dr. RKGMC, Hamirpur HP. **The tender must contain both Technical as well as Financial bid in a separate envelope.** The envelope must be superscribed as “**Tenders for the supply of Machinery & Equipments for Department of Anesthesia**” and can be submitted by post or personally in the o/o Principal, Dr. RKGMC, Hamirpur on or before **28/02/2022 up to 05:00PM**. For any query regarding tenderer may contact Principal, Dr.RKGMC, Hamirpur, HP, personally on phone No.01972-222999.
2. The each & every page of tender document should be duly signed by tenderer.
3. All the columns of tender document shall be duly, properly and exhaustively filled in. The rates shall not be overwritten and in case of correction should be duly attested by the tenderer. In case bidder is not quoting the rates for some items, the word “Not quoted” should be clearly mentioned in the particular columns and no column should remain left blank. Any omission in filling of the column of rates may result in rejection of tender straightway and will not be considered under any circumstances.
4. **Bidders have to produce sample of all the items when and as desired by the Technical Committee.**
5. Earnest money for **Rs. 20000/- (Rs. Twenty thousand only) in the shape of FDR in the name of Principal, Dr.RKGMC, Hamirpur-HP** should be enclosed with the tender.
6. **The tender must be accompanied with G.S.T No, Pan Card, Income Tax Return last three years and Sales Tax clearance certificate of taxes upto 31 March of preceding year.**
7. The rates quoted should be F.O.R. destination Principal Dr. RKGMC, Hamirpur-HP
8. GST/excise duty or other charges should be indicated separately otherwise rates will be deemed to be inclusive of such taxes and no future increase will be allowed.
9. The branded products with requisite quality standard and certification will be given preference and the tenderer will have to produce authorization certificate from manufacturer or all India distributor.
10. The bidder will submit following undertakings & documents duly attached with technical bid.
 - i. Undertaking on firms letter head that he will not try to gratify any person of the department.
 - ii. Undertaking on stamp paper that his firm has not been blacklisted by any HP state Govt. Deptt./Central Govt Deptt.
 - iii. Bench price for the items supplied in any Govt. Deptt.
 - iv. Experience to supply the quoted items to HP state Govt. Office/ Central Govt/public sector undertakings etc.
 - v. Undertaking to the effect that the rates quoted are as per manufacturers rates and nowhere in India supplied the items at rates less than the quoted rates.
11. All photocopies of documents attached with the tender should be duly attested from a Gazetted officer/self-attested. **The original catalogues etc., should be enclosed with bid along with the compliance sheets for each item.** The index of the bid should give description of items quoted.
12. Inspection of premises of the firm may be carried out to ensure genuineness of the firm.
13. The tender shall be opened in the presence of tenderers or their authorized representatives.
14. The tenderers who do not fulfill the above mentioned conditions their tender will be straight way rejected.

15. The financial bids of those bidders will only be opened whose technical bids recommended by technical committee. The rates should be quoted inclusive of all taxes or with GST/ other taxes duly described.
16. The contract period of the tender is one year from the date of award of tender or till the finalization of next tender. In the event of tender being accepted the tender will be converted in to a contract and will be governed by the conditions of contract. The contract will last for one year but in the event of any breach of agreement at any time on the part of contractor, the contract can be terminated summarily by the Principal, Dr. RKGMC, Hamirpur-HP or otherwise without assigning any reasons and without compensation to the contractor.
17. The contractor will supply nothing but genuine articles described in the schedule as per specifications. The articles will be of the good quality equal and answerable in every respect to the specifications given. The contractor will be answerable for all complaints as regards quality.
18. Performance security will be obtained from the successful tenderer on the award of contract @ 10% of the value of the contract, in the shape of FDR duly pledged, from a commercial Bank. The performance security shall remain valid for a period of 60 days from the date of completion of contract.
19. 100% payment will be released within 21days against physical delivery of inspected/accepted articles duly sported with satisfactory inspection note and receipt of goods in good condition by consignee's site/destination.
20. The contractor must dispatch all the articles within 15 days of receipt of supply order.
21. The items supplied should be as per samples approved. The committee of this office will inspect all the items w.r.t specifications and quality standard as quoted in the tender.
22. Any dispute emerging from contract shall be subject to the jurisdiction of court at Hamirpur H.P. only.
23. Principal, Dr.RKGMC Hamirpur (HP) holds the right to cancel the tender at any stage without assigning any reason.

I/We hereby undertake to supply the goods/material at the quoted rates specified in the Schedule and within the time specified in the conditions of the contract. The terms and conditions given in the contract will be binding upon me/us in the event of acceptance of my/our tender.

Read and accepted

Signature of tenderer

List of Machinery & Equipments required by the Department of Anesthesia:-

Sr.No.	Name of items	Qty.
1	Suction Machine	04 Nos.
2	Portable OT LED light	04 Nos.

Department of Anaesthesiology Dr.RKGMC Hamirpur

1. Specifications for Portable Suction Machine

S. No.	Item Description
1.	The machine should be portable on four wheels and handle for transportation
2.	Suction pump should have high grinding internally
3.	To facilitate maintenance the cover of machine should be easy to open from top and sides
4.	The suction machine should be capable of producing minimum vacuum of 500 approx mm Hg, which should be adjustable and monitored by vacuum gauge of suitable range. The suction capacity should be 15 litres per minute and can be regulated.
5.	It should have two bottles of 2 litre each with synthetic rubber lids. The bottle shall be fitted with the arrangement to prevent overflow of fluid.
6.	ON/OFF switch and power indicator should be available.
7.	Body material: base, top and panel made rust proof and corrosion resistant. Jar/ bottle material: autoclavable polycarbonate.
8.	Inbuilt maintenance free battery.
9.	Should work on 220-240V AC as well as rechargeable batteries. Mains adaptor to be supplied.
10.	Comprehensive warranty for five years and five years AMC after warranty
11.	User/ technical/ maintenance manuals to be supplied in English.
12.	List of important spare parts and accessories with their part number and costing should be given
13.	Should be FDA / CE approved / Certified
14.	The unit shall be capable of being stored continuously in ambient temperature of 0-50 deg C and relative humidity of 15-90%.

2. specifications for portable OT LED light

SI No.	Item Description
1	It should be flexible and mobile with minimum of 3 LED's
2	The design should be seamlessly sealed
	The light head should be made up of light weight aluminium
	The LED light should have following characteristics: <ol style="list-style-type: none"> a. Central illumination (lx): minimum 55,000 b. Colour temperature (K): 4,500 c. Field size D10 (mm): 105-115 d. Colour rendering index Ra:90-95 e. Power consumption (W): 15 f. No. Of LED's Minimum 3 g. LED life span (h):>50000 h. It should have CE certification

Note:- During the warranty period of 3/5 years the Company Engineer will visit the Department for service without waiting for any complain and in case of complaint, the Engineer will attend the equipment within 48 hours without fail otherwise penalty @ Rs. 1000/- per day will be imposed by deducting the amount from performance security.

Annexure-A

CHECK List duly filled in to be attached with the Technical Bid

Sr. No	Particulars	
1.	Undertaking for Non gratification	Yes/No
2.	Non-blacklisting certificate on stamp paper	Yes/No
3.	Undertaking on letter head pad to the effect that rates quoted are as per manufacturer rates and items nowhere supplied less than quoted rates	Yes/No
4.	Whether a list of institution/organizations where your firm has supplied this item recently, is attached alongwith satisfactory performance certificate from those institution/ organizations.	Yes/No
5.	Certificate of having satisfactory service arrangement and fullytrained staff as per clause	Yes/No
6.	In case you are manufacturer, have you enclosed the certificate	Yes/No
7.	Whether the prices has been quoted on the prescribed proforma.	Yes/No
8.	Whether all the undertakings as required in the tender document are enclosed	Yes/No
9.	Whether EMD as asked has been attached	Yes/No
10.	Whether Tender Document duly signed by the authorized signatory attached	Yes/No
11.	Whether the technical specification/original catalogues of the material are Attached.	Yes/No

Authorized Signatory:

Name of the firm/bidder:

Annexure -B**To be enclosed with Techno-Commercial Bid**

BIDDER PARTICULARS

Bidder Serial Number Allotted on Tender Document: _____

1. Name of the Bidder :
2. Address of the Bidder :
3. Name of the Manufacturer (s) :
4. Address(es) of the Manufacturer :
5. Name and address of the person :

To whom all references shall be made regarding this tender inquiry.

Telephone :

Telex :

Fax :

e-mail address :

Witness :

Signature

Name

Address

Designation

Company

Date

Company Seal

